



# Graphic Era

Deemed to be University

Accredited by NAAC with Grade A

NBA Accredited Program in CSE, ECE & ME

Approved by AICTE, Ministry of HRD, Govt. of India

## Policy for Seed Grant Support for Promotion of Research and Improved Academic Delivery

### Introduction:

In the era of computerization, availability of computational facility enables the researchers to carryout research work in the area of specialization. In addition to the research facilities made available at the University, faculty members have expressed desire to own a Laptop that would be useful to carryout research as well as to demonstrate and explain concepts to students during Classes/Labs.

### Objective:

The seed grant scheme shall provide financial support to the faculty members for purchasing the Laptop to carry out research work and for academic delivery.

### Guidelines:

The university shall provide financial assistance to the faculty members for the purchase of laptop.

- Office of the Dean, R&D shall invite applications for the award of seed money in prescribed format.
- Any faculty member who wishes to avail the benefit of this policy for the purchase of a Laptop shall submit the application to the office of Dean, R&D as per the prescribed format through the Head of the Department.
- The application will be reviewed by a committee comprising of
  - Pro VC
  - Prof. (Dr). D. R. Gangodkar (Dean, International Affairs)
  - Prof. (Dr). Bhasker Pant (Dean, R&D)
  - Prof. (Dr). Pravin Patil
- The committee shall submit its recommendations to the Vice Chancellor for his approval

Following are the guidelines for purchasing the laptop by faculty members after the approval by the Vice Chancellor.

- The faculty members will have to purchase a new laptop online through well known e-commerce website.
- Seed money shall be granted on the MRP/discounted price of the product (without including interest paid for EMIs). Faculty member is advised to opt for 18 months of *No Cost* EMIs.
- Down payment shall be paid by the faculty member and he/she shall produce the proof of payment to the accounts department.
- University shall reimburse the cost in 18 EMIs.
- After completion of the EMIs, the laptop shall become the property of the faculty member.
- The faculty member shall have to execute the bond of serving the university for a period of 18 months after completion of the repayment period of 18 months. The eventuality of a faculty member leaving the university/ resigning from the service before completion of the bond period, the grant already distributed shall have to be reimbursed.
- Following is the cap for purchasing the Laptops.
  - Rs. 75,000/- for Engineering Branches
  - Rs. 55,000/- other than Engineering Branches
- Faculty member however can purchase high end laptop by contributing additional amount from his/her side.

**Eligibility Criteria:**

- Associate Professors and Assistant Professors with at least 2 years of service with GEU and with
  - (i) 2 SCI indexed Journal and 2 Scopus Indexed Journal Papers or any externally funded government project in the last two years (For Engineering Branches).
  - (ii) 10 Scopus Indexed Journal Papers or any externally funded government project in the last two years (For Non-Engineering Branches).
- Professors with good research credentials are eligible to apply on the recommendation of the HOD.
- Weightage may be given to the Govt. Funded Projects and Patents (Published/ Granted).
- Faculty who has already issued a Laptop will be eligible only after completion of 4 years of issuance.



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## Proforma for Seed Grant to purchase Laptop for carrying out Research

<b>Name of the faulty</b>						
<b>Designation</b>						
<b>Department</b>						
<b>Date of Joining the University</b>						
<b>Contact Details</b>						
<b>Email ID</b>						
<b>Employee ID</b>						
<b>Seed Grant Requested</b>		<b>Salary Account Details</b>				
		<b>Acc. No.</b>	<b>Bank</b>	<b>IFSC</b>		
<b>Publication Details of Last 2 Years (Only SCI/Scopus indexed Journal Publications)</b>						
	<b>Title</b>	<b>Journal</b>	<b>DOI</b>	<b>SCI Impact Factor</b>	<b>Names of Authors</b>	
1.						
2.						
3.						
4.						
5.						
<b>Attach Print out of Published Papers</b>						
<b>Government funded Projects/ Consultancies (Last 2 Years)</b>						
	<b>Title</b>	<b>Name of Funding Agency</b>	<b>Duration</b>	<b>Amount Sanctioned</b>	<b>Name of PI</b>	<b>Name of Co-PI</b>
1.						
2.						
<b>Attach Sanction Letter/s</b>						
<b>Patents Published /Granted (Last 2 Years)</b>						
	<b>Title of the patent</b>	<b>Patent Number</b>	<b>Inventor</b>	<b>Name of the Applicant</b>	<b>Date of Publication</b>	
1.						
2.						

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**Attach Proof**

**For Professor:**

**Administrative Responsibility:-**

**Number of Ph.D. Students Guided:-**

**Guiding:-**

**Date:**

**Signature of the Applicant**

**Attach following documents:**

- One page proposal describing research work planned to be carried out
- Screenshot of Laptop with Price to be purchased online

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**Recommendation by HOD**

**Name and Signature of HOD**

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**Verified the Publication, Projects and Patents Details mentioned in the Application:**

**Dean Research**

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**Forwarded to the Selection Committee:**

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**Comments by the members of the Selection committee:**

**Eligible for Sanction of Rs. ....**

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**Forwarded to the Vice Chancellor:**

**Approved/Not Approved/Any other remark**

**Vice Chancellor**

## **Undertaking by the Employee**

**Name:**

**Designation:**

**Department:**

**Date of Joining:**

**Contact No. :**

**Declaration:**

I hereby whole heartedly accept the rules and regulations of Graphic Era Deemed to be University, Dehradun, with regards to utilization of the Seed grant support for the promotion of Research and Improved Academic Delivery in the university.

I hereby undertake that, I will continue my engagement with the University for a period of at least 36 months i.e. up to .....

I further undertake that if I decide to leave the University before 36 months, I will return all the EMI amount that I have received as a seed money for the purchase of Laptop.

**Signature of the applicant**

Date:

Place: